

Wenatchee Kennel Club Training Center Use Policy

Training Center Reservations

The Training Center is available for Wenatchee Kennel Club (WKC) members or WKC approved activities to use by reservation only. Any use will comply with WKC rules.

Access, Use, and Master Calendar

The President or a member designated by the President will approve building access for instructors and other members, and provide for door codes to be issued to them. The person issuing door codes will provide the Secretary with the names of members who have codes and the codes issued to them. The Secretary will maintain a current list of approved members and their codes. **Members with access codes shall not give them to any other person.** Access codes may be changed periodically after notification to members affected by the change.

The Board of Directors (Board) will choose a member or members to manage the master calendar. The calendar manager will accept reservation requests, confirm reservations, and schedule reservations on the master calendar. Members can view the master calendar on the WKC website (wenatcheekennelclub.com/events-calendar) and request reservations (wenatcheekennelclub.com/calendar-1. or wenkc.squarespace.com/calendar-1) there.

Classes, dog events, and facility maintenance have priority over personal practice reservations and all personal practice use is subject to scheduled classes, dog events, or maintenance, even if these are scheduled subsequent to the personal practice reservation. The Board shall resolve any scheduling conflicts between classes and dog events.

The Board shall make rules for the use of the Training Center.

Classes

The class coordinator and the instructor cadre will establish classes and class periods for each training cycle according to guidelines recommended by the Class Coordinator and approved by the Board. The class coordinator will schedule classes with the calendar manager.

A class instructor must be present at each class and has the authority and responsibility to enforce the training center policies and rules.

Events

Events held at the training center are limited to dog events:

- a. Dog sporting/competition events; or
- b. Dog education/training events.

No private business for financial compensation or gain, and no unauthorized soliciting or distribution of materials on site are allowed.

Members, or other organizations or persons, wanting to host or conduct WKC sponsored or sanctioned dog events at the Training Center need to submit advanced notice and request Board approval. The Board may delegate final event approval to the President or to another officer. The President or other approving officer shall inform the calendar manager to schedule the event.

All events will be approved with rules and conditions specific to each event. The Board will set fees, rent, deposits, or other payments for each event. The Treasurer shall ensure all necessary insurance riders are in effect as needed.

The WKC will provide access to the building and at least one member must be present during the entire event.

Member Personal Practice Sessions

The Training Center is available for members' personal practice sessions. A member who wants to reserve use of the Training Center, or any part of it, for a practice session must submit a reservation request that the calendar manager confirms and schedules on the master calendar. The calendar manager will reserve the session if the day and time are open. No reservations for practice sessions shall be scheduled more than fourteen days in advance.

At least one of the reserving members must be present during their session. Any member present at a session is responsible for following the rules and caring for the training center during the scheduled activity.

Training Center and equipment personal use will be scheduled on a first come-first-serve basis.

The Board may set fees for member practice sessions.

Rules

1. Children under sixteen years of age must have an adult accompanying them unless they are registered for a class or an event.
2. No dogs are allowed in classes or events held at the Training Center except those belonging to class instructors, registered class attendees, registered event exhibitors, or event staff.
3. All dogs on the Training Center property shall be on a leash, except when the dog is participating in a class or event that requires the dog to be off-leash while performing a specific task or activity.
4. Use the designated potty areas for dogs to eliminate, pick up dog waste, and dispose of it in the proper outside receptacle. Clean up any mess or soiling immediately.
5. Bitches in season must wear pants.
6. Do not block the doors (access). Do not adjust or change any thermostat settings (the thermostats are programmed to work together; adjusting them will disrupt the programming).
7. If you are the last one to leave, check and lock all doors and turn off the office, crate room, and instructor storage room lights (do not switch on or off any other lights as they are programmed with automatic settings).
8. Do not use, operate, or move Agility or other specialized equipment unless trained and approved, or under the supervision of someone who is. The Class Coordinator will arrange for training and approving members to handle specialized equipment.
9. Do not drag equipment directly across mats and turf to avoid damage to mats, turf, and equipment. Equipment and crates are placed on mats and turf by WKC staff or with prior approval.
10. Properly return and store any equipment used after you are done. Leave the training area unobstructed after using it. Remove crates after your session is done. Leave the interior training area open and free of obstacles so the cleaner can easily clean.
11. Tobacco, alcohol, or cannabis use, and illicit drug possession are not allowed on the premises. Firearms shall not be carried on the premises but a person may possess a firearm inside a motor vehicle if the weapon is secured and the vehicle is locked.
12. Persons disturbing others, leaving messes, or violating the building rules can be asked to leave. Persons repeatedly disrupting others, violating the rules, or damaging WKC property can be denied future building use privileges.
13. Report any damage, concerns, or problems to an instructor, the Class coordinator, or the Board.

CRATES

Persons using the Training Center to attend classes or personal practices may use crates to house their dogs. Please observe the following rules. The use of crates during events are governed by specific rules adopted for the event.

The WKC owned crates, in the storage room, are available for instructors and students to use during classes and practices. Please:

- a. If you remove a crate from the room, return it when you are done using it
- b. Do not place personal crates in the room
- c. Use your own personal crate pad, blanket, etc. in the WKC crates and remove it when your done using the crate

If you use a personal crate, please:

- a. Do not leave it unattended for any significant time
- b. Place it so it does not interfere with Training Center use and activities
- c. Follow instructor direction on crate placement
- d. Remove it from the training center by the end of the day.

If a personal crate is left in the Training Center for more than twenty-four consecutive hours, the WKC may remove it from the property and notify the owner of the removal. If the owner fails to claim it, the WKC may dispose of it.

The WKC can prohibit a person from using any personal crate in the training center if that person repeatedly violates the crate policy or if conditions warrant it.

Definitions:

Wenatchee Kennel Club Training Center: the buildings, east and west fields, parking lot and all other real and personal property owned or leased by the Wenatchee Kennel Club (WKC) located at 200 1st Street SE, East Wenatchee, Washington 98802.

Classes: regular scheduled WKC classes offered to members and the public for a fee with instructors selected from the WKC instructor cadre, or classes or instruction offered to satisfy WKC contractual obligations.

Personal Practice Sessions: scheduled practice time for individual members who have paid fees to practice activities with their dogs.

Dog Events

1. Dog sports/competition events. Sporting contests/events where exhibitors/handlers and their dogs compete against each other to win titles, prizes, awards, points, etc. and/or compete to demonstrate, test, or certify their canine skills and capabilities. (conformation, scent work, agility, ag dog, therapy dog, CGC, etc.)
2. Dog Education/Training events. Non-competitive educational/training seminars, workshops, practices for dissemination of information, and improvement of canine and handler skills and capabilities. (grooming, massage, etc.)

Scheduling and Fees for Personal Practice Sessions

Practices are reserved by the hour on a particular day

Scheduled 14 or less days in advance and no roll-over (continuous) scheduling

\$10 per handler per hour for the first dog and \$5 per hour for each additional dog.

Temporary Use Restriction

The Board of Directors has indefinitely suspended the use of the Training Center for dog education or training events that

- a) earn financial compensation or gain for a user or provider;
- b) involve the sale of products or services; or
- c) are promotional in nature

even if the use is primarily or partly for the purpose of dog education or training.

This suspension does not apply to

- a) users or providers who are engaged by the WKC and whose only compensation is paid directly by the WKC from WKC funds
- b) users or providers who donate all funds or proceeds received to the WKC